

**Rotary Club of Cedar Falls
Board Meeting Minutes
May 13, 2014**

The Board meeting was held at the Cedar Falls Woman's Club immediately following the regular noon meeting.

Attendance:

Present:

Brad Braley -----	President
Kelly Christensen -----	President-Elect
Scott Cooley -----	Immediate Past-President
Chad Feldman -----	Director
Alexa Heffernan -----	Director
Leslie Nixon -----	Director
Mike Walsten -----	Director
Gary Winterhof -----	Director
Erv Dennis -----	Secretary

Absent:

Steve Lindaman -----	Treasurer
Bob Hardman -----	Club Historian
Mare Madsen Schmidt -----	Director

Guests:

Roger Kueter
Mary Shepherd

1. The meeting was called to order by President Brad Braley at 1:08 p.m. Nine of the twelve Board members were in attendance; thus President Braley stated that there was a quorum and that business could be discussed and action taken during the meeting.
2. President Braley distributed printed copies of the agenda for today's board meeting.
3. President Braley called on guests Roger Kueter and Mary Shepherd to present their proposal. Roger reviewed the plan that he and Mary has discussed. It involves her office equipment and supplies that Mary is willing to contribute for a public auction. She is closing her office and plans to dispose of all equipment and supplies. Roger Kueter volunteered his services to serve as the auctioneer. The funds generated would be donated to the club Charitable Foundation. Both Roger and Mary went on to suggest that this effort could be expanded and invite all club Rotarians to contribute business and personal items to the auction. The thought is to hold the auction this coming July in the parking lot of the Woman's Club. Following discussion, it was moved (Heffernan/Nixon) that the Board of Directors, Rotary Club of Cedar Falls, endorse and help promote this plan. Carried
4. President's Report: President Braley reported: (a) he attended the recently held District Conference in Cedar Rapids for one day. He found the meetings and information he gained to be beneficial. (b) Mike Wilson was received into membership last week. (c) he participated in a meeting relating to the International Piano Competition that will be held at the University of Northern Iowa on the topic of how our Rotary Club could be involved. No commitments were made. Other attending Rotarians - Bob Dieter, Bob Diedrichs, and Marleta Matheson.

5. Club Historian: For the 1st official discussion, it was moved (Cooley/Walsten) to amend the Club Bylaws to remove the Club Historian from the Club Board of Directors. This would reduce the number of 12 board members to 11 members. Motion carried. The 2nd reading of the Bylaws and action will take place during the June Board of Directors meeting. If approved at the 2nd reading, this action will be recommended to the total Club membership during a scheduled Tuesday noon meeting and formal action will be requested at that time.

6. A \$500.00 Challenge: During the May 6 regular weekly meeting of our Club, Rotarian Dale Hassman challenged the club membership to match \$500.00 that he was willing to contribute for the purchase of play ground equipment relating to the efforts of the speaker on May 6. Motion (Cooley/Feldmann) for our Club to match this amount. Carried.

7. April Board Meeting Minutes: Motion (Cooley/Heffernan) to approve the April 15, 2014 Board of Director's meeting minutes as distributed by Secretary Erv Dennis on Sunday, May 4, 2014. Carried.

8. President Braley called on Secretary Erv Dennis to present the Secretary's report which included information relating to membership, attendance, dues collection, and bank deposits for the month of April. A copy of the report is attached to this report.

9. Resignations: Secretary Erv reported that he had received one resignation request from Leslie A. Matheson. She became a member of our Club on December 10, 2013, but because of employment adjustments, she has moved to Cedar Rapids. Her resignation request was dated Sunday, May 11, 2014. Motion (Feldmann/Christensen) to approve of her resignation request. Carried.

10. Proposed New Members: Secretary Erv reported that he has one new-member proposal in hand - that of Mr. Brian J. O'Hair. Brian is employed at Wells Fargo Bank in downtown Cedar Falls and his position title is Relationship Manager. He is being sponsored by Rotarian Brandon Gray. Motion (Winterhof/Heffernan) to approve the proposed new member. Carried.

11. Rule-of-85 Membership/Attendance Request: Secretary Erv reported that he had one request in hand: Russell E. Curtis (aggregate total of 86 years/5 months) Motion (Walsten/Feldmann) to approve this R-85 request. Carried.

12. Leave-of-Absence Request: Secretary Erv reported that no LOA requests have been received since the last Board meeting.

13. Leave-of-Absence Policy: Secretary Erv presented the revised written draft policy to cover the procedure for requesting and carrying out an LOA. The policy was revised during the 1st reading (April Board meeting); the revised edition was distributed to the Board members for their review and consideration. Motion (Winterhof/Feldmann) to approve the 2nd reading as revised. Carried. This policy will now be included in the listing of the Board policies.

14. Bar Code Scanning Policy A-3: This policy/procedure is no longer being used to record member attendance thus there is no need for it. During the April Board meeting, approval was granted by the Board to remove this policy from the list. For the 2nd reading - Motion (Feldmann/Heffernan) to strike this policy from the list. Carried.

15. Treasurer's Report: Steve Lindaman was absent, thus there was no report.

16. Changing Bylaws: Gary Winterhof read the procedure to the Board members from the Club Bylaws regarding making changes in the Bylaws as it relates specifically to reducing the number of Board member from 12 to 11 with making the Historian an exofficio member of the Board. Changes can be made by the membership with a 2/3rd approval if the planned change is forwarded to the membership ten days in advance of the requested action.

17. Board Member Replacements: Secretary Erv mentioned that with Chad Feldmann being selected to serve as president-elect for 2014/2015, it will be necessary to identify a Rotarian to complete the remaining two-year Board position term of Chad. Past-President Scott Cooley stated that he would convene the past-presidents committee to address this issue and select a replacement.

Old Business:

18. Signage for our Club: President-elect Kelly Christensen reported that Kim Manning had contacted city officials regarding the progress and procedures for completing this project. City officials need to determine what other organizations/groups are interested in having the availability of placing their logo/sign on the sign-board.

19. Recognition of Marv Diemer with Signage: Scott Cooley reported that this effort has come to a stoppage. There is need to revive the effort. Scott will continue to follow through with this effort. There is need to identify a person in the Club to write a brief tribute to Marv. It was suggested that Steve Boeke be invited to complete this task.

New Business:

20. Concession Stand: Jeff Hassman will coordinate the effort again this summer to provide concessions at the summer band concerts. This was very successful and appreciated last summer. Rotarian workers will need to be recruited.

21. RYLA: President Brad reported that he had budgeted for supporting four students to this summer leadership, week-long, conference. Thus far, only two students have applied for this opportunity from Cedar Falls Senior High School. He reported that the Waverly Rotary Club has had more applicants that they budgeted for and they are looking for some assistance. Following discussion, it was moved (Feldmann/Heffernan) that our club matches up to two additional students from Waverly. Carried.

22. Committee Structure: President Brad Braley stated that the club committee structure is flexible and can be altered from year-to-year by the wishes and plans of the Club President. He was made aware of this during the recently held District Conference in Cedar Rapids.

23. Potential New Members: Scott Cooley suggested that specific people in the community be identified and invited to attend one or more of our noon meetings. This is an effort that should be carried out by the membership committee.

24. Archives: Secretary Erv Dennis reported that he had visited with Historian Bob Hardman about placing records and materials in the Rotary Archives which is located in the Cedar Falls Historical Facilities. Erv had prepared a 3-ring notebook containing the board meeting minutes of the 2012/2013 operational year. He reported that Bob Hardman thought this was the best format and that board meeting minutes from other years be prepared in the same manner. Erv will make every attempt to complete this task prior to his departure as secretary of the Club on June 30, 2014, but will continue this effort afterward as necessary so the records are complete as possible in the archives.

25. President Brad asked the Board members if it would be possible to schedule the next regular board meeting on June 17 (3rd Tuesday) instead of the usual 2nd Tuesday, June 10. The reason is that he may be out of town and Secretary Erv reported that he definitely would be out-of-town. The Board members agreed, thus the next regular Board meeting will be held June 17.

26. Being no further business, President Braley requested a motion for adjournment. Motion (Heffernan/Winterhof) moved the board meeting be adjourned at 1:55 p.m. Carried.

Respectfully Submitted; Ervin A. Dennis, Club Secretary.